

Rowton Parish Council

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27th October 2025

To the Members of Rowton Parish Council

Dear Councillor

You are hereby summoned to attend the **ORDINARY MEETING** of **Rowton Parish Council** to be held on **Monday, 3rd November 2025 at 7.00pm at Rowton Methodist Church**, when the undermentioned business is to be transacted.

Yours faithfully

Muna Clough

Rowton Parish Clerk and Responsible Financial Officer

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence from Members of the Parish Council

2. DECLARATION OF INTERESTS

To receive any declarations of interest from Members of the Parish Council.

3. MINUTES

The Minutes of the proceedings of the Meeting of the Parish Council held on Monday, 1st September 2025 to be approved as a correct record and signed by the Chair of the Parish Council (or other person presiding). (Minutes circulated)

4. PUBLIC FORUM

To consider any questions raised by Members of the Public.

5. BUDGET AND FINANCE 2025-2026

The Parish Council to consider a report of the Clerk and Responsible Financial Officer. (Report circulated).

6. FORWARD PLANNING - BUDGET AND PRECEPT 2026-2027

The Parish Council to consider a report of the Clerk and Responsible Financial Officer. (Report circulated).

7. CHESTER GREENBELT ALLIANCE

The Parish Council to agree the next steps regarding the Chester Greenbelt Alliance.

8. PLANNING APPLICATIONS

To consider any planning applications for which the Parish Council is a consultee.

9. PARISH PRIORITY STATEMENT FOR ROWTON

The Chair to present the updated Rowton Parish Priority Statement, for consideration and approval.

10. CAROLS ON THE GREEN

Members to consider and agree the arrangements for this event.

11. GOVERNANCE MATTERS

To approve the following Governance Documents:-

- (i) Standing Orders 2025-2026
- (ii) Financial Regulations 2025-2026
- (iii) IT Policy 2025-2026
- (iv) Asset Register 2025-2026
- (v) Risk Assessment 2025-2026

12. DATE OF NEXT MEETING

Members to note that the date of the next meeting is Monday, 5th January 2026.

13. URGENT ITEMS

To consider any other items which the Chair is of the opinion shall be dealt with as a matter of urgency.